

LEE PUBLIC LIBRARY
MINUTES OF THE TRUSTEES MEETING

Date: July 13, 2011

Time: 4:45 pm

Held at 11 Lamprey Lane

Present: Peg Dolan, Annie Gasowski, Cynthia Giguere-Unrein, Bruce Larson, Katrinka Pellecchia; Lisa Morin.

Minutes of last meeting: Accepted with correction

Finances/ Treasurer's Report: Treasurer's report was accepted. As of 7/11/11, the operating budget was \$1214.27; the balance in the non-lapsing account was \$1341.11; and there is \$5,205.98 in the Special Projects Fund.

Library Director's Report. [Separate document, attached]

Old Business:

Fiscal Year 2010-11 Budget Update. After bills are paid, there will be \$265.57 left in the operating budget; \$500 was previously encumbered for FY 2011-12..

Foundation Update. Cynthia needs to resubmit paperwork for final approval. The trustees set a date for the first meeting, September 20 at 7 pm.

New Business:

Library Director Transition. Lisa will hand her keys, credit cards, etc over to Annie on July 29; Annie will meet Sharon Taylor at the library at 8 am on August 1. Sharon will come in two mornings the last week of July to work alongside Lisa; Peg will let the Town Clerk's Office know the hourly rate of pay.

Other. Paul Latham, the owner of the Lance Building near the intersection of 155 and 155A has proposed that part of his building as suitable as a library site. There is to be a public hearing on July 20 regarding converting part of the building to a day-care center.

Scott Mills, the owner of Sunny's, which is opening up in the 125 Diner location, has requested to make photo enlargements of several of the library's historical photos. The trustees agreed, asking that there be a credit – courtesy of the Lee Public Library.

Public session for the acceptance of donations per RSA 202-A:4c. The trustees accepted a \$500 donation from Alan Prince and agreed to add it to their CD.

The meeting adjourned at 6:34. The next regularly scheduled meeting will be on Sept 14 at 4:45 pm at the library.

Lee Public Library Director's Report
July, 2011

Circulation Statistics for June 2011

	June 2010	June 2011	+/-
Athena	4090	3464	-626
Downloadable Books	93 (8 ebooks)	153 (36 ebooks)	+60
Museum Passes	12	17	+5
ILLs borrowed	102	99	-3

*Athena circulation does not include renewals, which are calculated on a yearly basis.

Database Sessions for June 2011

	June 2010	June 2011	+/-
Ancestry Library	n/a	3	
Ebscohost	22	8	-14
HeritageQuest	116	14	-102
NewsBank	0	0	0

Computer User Sessions for June 2011

	June 2010	June 2011	+/-
Public Access	225	158	-67
Wireless	62	<u>44</u>	- 18

Visitor Count for June 2011

June 2010	June 2011	+/-
2413	2364	-49

Program Attendance for June 2011

	June 2010 # of Programs	June 2011 # of Programs	+/-		June 2010 Attendance	June 2011 Attendance	+/-
Adult	2	3	+1		14	21	+7
Youth	0	1	+1		0	110	+110
YA	0	0	0		0	0	0

110 people attended the June 29 Summer Reading Program Kickoff event featuring storyteller Odds Bodkin, held at Oyster River High School.

Friends of the Lee Public Library

The Friends held their annual meeting on Wednesday, June 29 and re-elected the standing slate of Officers/Directors.

Other

Cheryl, Beth and Lisa attended the Hazardous Waste Material Training Workshop on Wed. June 29, offered by the Joint Loss Management Committee.

All lighting fixtures in the upstairs portions of the library have now been upgraded. Lisa has found a rug installer who is willing to stretch the carpet in the reference area to negate the current tripping hazard. She will coordinate with Town Maintenance supervisor Bill Stevens as to moving fixtures, etc. Work will be done on a Wednesday, when the library opens at 3 pm, so as to not impact patron services.